

SENT VIA US MAIL AND FAX

May 2, 2018

Public Records Officer
Janna Lewis
516 3rd Ave, Rm W1039
Seattle, WA 98104
Fax: (206) 477-1050

Re: Request for Public Records Disclosure

This letter is a request pursuant to the Washington Public Records Act, RCW Chapter 42.56, that King County produce certain public records, as defined by 42.56.010 ("Public Records").

BACKGROUND

It has come to our attention that King County may be filtering emails sent by the "No New Youth Jail Coalition" (the "Coalition"). The ACLU of Washington Foundation submits this request to obtain information regarding the email filtering practices of King County generally, and any specific filtering decisions King County may have taken with respect to emails sent by the Coalition.

REQUEST FOR RECORDS

- any policy King County had in place between February 1, 2018 and the date of this request regarding filtering emails sent to King County email addresses;
- the name of any software or programs used by King County between February 1, 2018 and the date of this request to filter email messages, including spam or bulk email;
- documents sufficient to identify the party(ies) at King County responsible for making decisions regarding email filtering and blocking spam or bulk emails;
- any rules or settings King County had in place between February 1, 2018 and the date of this request that would result in emails automatically being flagged as spam, bulk, or otherwise unwanted;

- any policy King County had in place between February 1, 2018 and the date of this request regarding action taken in response to the flagging of an email by a user as spam, bulk, or otherwise unwanted;
- any documents reflecting steps taken, including through automated or human means, to filter emails sent by the Coalition between February 1, 2018 and the date of this request;
- any communications regarding emails sent by the Coalition between February 1, 2018 and the date of this request;
- documents containing a list of keywords used to filter emails sent to King County email addresses between February 1, 2018 and the date of this request.

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Please note that RCW 42.56.520 requires agencies to respond to requests for public records within five business days. We prefer to receive any responsive documents in electronic form. Please contact me to discuss options for transmitting those documents.

Thank you for your anticipated cooperation.

Sincerely,

Focal PLLC

s/ Venkat Balasubramani

Venkat Balasubramani (cooperating attorney for the ACLU of Washington Foundation)